



Employment Application

Thank you for your interest in Newmeadow!

Newmeadow, Inc. is an equal opportunity employer and does not discriminate in recruitment, hiring or other terms or conditions of employment on the basis of race, color, religion, national origin, sex, disability, age, or any other status protected by law.

Position Information

Position applying for: _____ Date: _____

Desired Start Date: _____

In the section below, check all that you are willing to work

Hours:

☐ Full Time

☐ Part Time

☐ Substitute

Status:

☐ Regular

☐ Temporary

☐ Summer Only

Personal Information

Name: _____

Email: _____

Physical Address: _____

Mailing Address: _____

Home phone: _____ Cell Telephone: _____

If hired, can you provide verification of your legal right to work in the United States on an unrestricted basis? ☐ Yes ☐ No

Can you perform the essential function of the job for which you are applying, with or without reasonable accommodation? ☐ Yes ☐ No

Have you ever been convicted of a felony or misdemeanor? Do not include violations or infractions.

The answer is NO if:

- The conviction was sealed by the court
- The proceeding on the criminal offense resulted in a youthful offender adjudication, or
- The conviction was reversed on appeal and the charge was dismissed. ☐ Yes ☐ No

If YES, what was (were) the offense(s)? (include date(s) and place(s) of conviction)

Notice to all applicants: Newmeadow, Inc. enforces its policies and practices to prevent child abuse.

Allegations or suspicions of child abuse are taken very seriously at Newmeadow, Inc. and will be reported to the proper authorities for investigation. We have abuse reporting procedures, there are unscheduled visits from supervisors, we have an open door for parents, and we have a code of conduct for staff. We minimize opportunities for abuse to occur and we talk with children about safety and touching limits. We also screen carefully to prevent abusers from being hired and we provide child abuse prevention training to staff.

Education & Training

Education Background

	Name of School/City, State	Diploma Awarded	Degree	Major
High School diploma or equivalent		<input type="checkbox"/> Yes <input type="checkbox"/> No		
College		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In Progress		
Graduate		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In Progress		
Vocational		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In Progress		

Describe any non-employment experience such as school or volunteer activities, or other information you feel may be helpful to us in considering your application:

Safety & Job Specific Certification

Type (CPR, First Aid, CDA, etc.)	Expiration

NYS Certification

Area:
<input type="checkbox"/> Initial <input type="checkbox"/> Professional/Permanent
Date effective:

NYS License

NYS License Number:

Board Certified Behavior Analyst (BCBA)

BCBA Number:

Registered Behavior Technician (RBT)

RBT Number:

Employment History

List all previous employment during the past seven years starting with the most recent. Use additional sheets if needed.

Employer	Telephone	Dates Employed From:	Summarize the nature of the work performed and job responsibilities
Address		To:	
Job Title			
Immediate Supervisor and Title			
Reason for Leaving			
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Employer	Telephone	Dates Employed From:	Summarize the nature of the work performed and job responsibilities
Address		To:	
Job Title			
Immediate Supervisor and Title			
Reason for Leaving			
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Employer	Telephone	Dates Employed From:	Summarize the nature of the work performed and job responsibilities
Address		To:	
Job Title			
Immediate Supervisor and Title			
Reason for Leaving			
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Employer	Telephone	Dates Employed From:	Summarize the nature of the work performed and job responsibilities
Address		To:	
Job Title			
Immediate Supervisor and Title			
Reason for Leaving			
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Please explain any gaps in your employment history

Application Acknowledgement and Authorization

Please read all statements, initial after each, and sign below:

____ I authorize both Newmeadow, Inc. and persons listed (schools, current (unless noted), and former employers and any others with whom you desire to check) to communicate with regard to any relevant information that may be required to reach an employment decision. I agree to hold such persons harmless with respect to any information they may supply. I understand and agree that any offer of employment is contingent upon successful completion of all background check processes.

____ I understand a tuberculosis test is a requirement to work at Newmeadow, Inc. and agree to abide and present the necessary documentation of proof at the time of new hire orientation. TB test must be in good standing 1 year prior to hire.

____ I hereby authorize all previous employers, educational institutions, background check entities, and other persons or entities having information about me to provide such information to Newmeadow, Inc. or other entity that obtains information for Newmeadow, Inc. I further authorize full release Company, its employees, officers, directors, agents, successors and assigns, and all other parties involved in this background investigation. I understand that an offer of employment is contingent upon the outcome of my background check, and that this Disclosure and Authorization is not an offer for employment by Newmeadow, Inc. or contract for employment with Newmeadow, Inc.

____ I certify that all information provided by me in this application is correct, accurate, and complete to the best of my knowledge. I understand that the falsification, misrepresentation, or omission of any facts in this application or any other document submitted in connection with Newmeadow, Inc. employment will result in denial of employment or termination of employment regardless of the timing or circumstances of discovery.

____ I hereby acknowledge that my employment is "at-will," that I may resign at any time, and Newmeadow, Inc. may terminate my employment at any time, with or without cause, and with or without notice, that any assurances of continued employment, whether written, oral, or by conduct, shall be interpreted as changing the nature of the employment relationship unless specifically acknowledge in writing by the Executive Director of the company.

____ I understand that all offers of employment are conditional upon my ability to provide appropriate documents regarding my identity and legal right to work in the United States.

____ I understand that this application is only valid for the position applied for at present and that Newmeadow, Inc. is not obligated to retain or consider this application for future openings. If hired, I agree to abide by Newmeadow, Inc.'s policies and procedures at all times. I acknowledge that I have read the above statements and understand them.

Signature: _____ Date: _____